Dear parents:

The safety of your children is a matter we take very seriously. In order to prevent traffic congestion at the school’s parking area, kindly observe the following provisions:

- **Do not wait/park for a long time in front of the school’s gate.** Drop off your children along with their companion, drive the vehicle away to a parking space and wait there for the companion.

- Please make sure that your children have entered the school building during morning drop off.

- During morning drop off and afternoon pick up, please hold your child’s hand while accompanying them to and from the school premises. **Do not walk in front of them or behind them.**

- Advise your maids and drivers to **hold your child’s hands** if they are accompanying them to and from the school premises.

- For the safety of your children, stop them from running around in the parking lot.

- Our security guards are hired to assist you and reduce traffic congestion during student arrival and dismissal. Please address them with respect at all times.

_We look forward to your kind cooperation_

_School Management_